

Time Sense Tool



1 ACTIVITY / TASK Be clear and specific about beginning and end	2 PREDICTION Number of <u>Minutes</u> you guess it will take to do	3 TIME STARTED	4 TIME FINISHED	5 REALITY Number of Minutes it REALLY took	6 DIFFERENCE Gap between Prediction and Reality in minutes	7 DIFFERENCE Gap as % or "times" (<i>It took 4 times as long as I predicted.</i>)	8 COMMENTS: Unusual circumstance, explanation or observation